



**MINUTES OF THE BOARD OF DIRECTORS
MEETING
Grasett Hall
St. John's Rehab Hospital, 285 Cummer Avenue
Monday June 20, 2011 @ 4:00P.M.**

PRESENT: Ms. Joyce Bailey (Chair)
Mr. Peter Barbetta
Dr. Katherine Berg
Mr. Stephen Beatty
Mr. Tom Curzon
Mr. Dennis Darby
Sr. Elizabeth Ann Eckert
Sr. Sue Elwyn
Ms. Joanne Flint
Ms. Rhonda Galbraith
Ms. Pat McGee
Mr. Malcolm Moffat
Dr. John Patcai
Dr. Peeter Poldre
Ms. Caroline Pinto
Ms. Hilary Short
Mr. David Taylor
Mr. David Tom
Mr. Stephen Wall
Mr. Gary Williams

REGRETS: Mr. Jim Kennedy

GUEST(S): Mr. David Truman

RECORDER: Ms. Donna Serrette

OBSERVERS: Ms. Gabrielle Bochynek
Mr. Tony diCosmo
Ms. Sonia Jacobs
Ms. Kitty Liu
Ms. Daniela Mattiuzzi
Mr. Marcus Staviss
Ms. Mary Lou Toop

1. APOLOGIES FOR ABSENCE & REMARKS

Joyce Bailey called the meeting to order and welcomed the Sisters who were observing the meeting.

2. CONFLICT OF INTEREST

No conflicts were declared.

3. APPROVAL OF THE AGENDA

The Agenda was approved as distributed.

MOTION: Moved by Sr. Elizabeth Ann Eckert and seconded by Katherine Berg,
THAT the Agenda be approved as distributed CARRIED

4. APPROVAL OF MINUTES (May 30, 2011)

The Minutes of the meeting held on May 30, 2011 were amended as follows:

- Page 4, Item 7.9.2, 1st Bullet: Revise to read “.....as designated by the Volunteer Association”.
- Page 5, Item 7.9.2, Motion: Revised Motion to include the words “.....as amended”.

MOTION: Moved by Tom Curzon and seconded by Steve Wall,
THAT the Minutes of the meeting held on May 30, 2011 be approved as amended. CARRIED

5. BUSINESS ARISING

There was no business arising from the Minutes.

6. LHINS:

Malcolm Moffat advised that a meeting is being scheduled with the new LHIN Board Chair for sometime in July, 2011. It was suggested that John Langs (new LHIN Board Chair) should be invited to attend a SJRH Board meeting.

7. ITEMS FOR APPROVAL

7.1 Financial Statements @ April 30, 2011

Steve Wall reported that the Resources & Audit Committee reviewed the Financial Statements for the first month of the new fiscal year. There was a positive variance and a small surplus of \$78k for the first month of operation.

MOTION: Moved by Steve Wall and seconded by Peter Barbetta,
THAT the Financial Statements for the period ending April 30, 2011 be approved. CARRIED

7.2 Bank Signators

Malcolm Moffat advised that with the change in the Board Executive, Caroline Pinto has been added as a bank signator, as the incoming Vice Chair. Joyce Bailey is also being removed as a signator and replaced with Steve Beatty as the new Board Chair. The following motion was passed approving the changes.

MOTION: Moved by Dennis Darby and seconded by Sr. Sue Elwyn,
THAT the Bank Signators as outlined below be approved:

Caroline Pinto (NEW ADDITION)	Gabrielle Bochynek
Steve Beatty (TITLE CHANGED)	Rhonda Galbraith
Malcolm Moffat	Mary Lou Toop
Steve Wall	

CARRIED

7.3 2011/12 Appointments

7.3.1 SJRH Corporation Membership (Exhibit A)

The 2011/12 SJRH Corporation Membership (Exhibit A) list was approved as circulated, and as outlined below:

Officers:	Stephen Beatty Caroline Pinto Malcolm Moffat Stephen Wall Malcolm Moffat	Chair Vice Chair CEO Treasurer Secretary
Elected Directors:	Joyce Bailey Stephen Beatty Dennis Darby James Kennedy Patricia McGee Hilary Short David Tom Gary Williams	Peter Barbetta Katherine Berg Tom Curzon Joanne Flint Caroline Pinto David Taylor Stephen Wall
Ex-Officio Directors:	Malcolm Moffat Sister Elizabeth-Ann Eckert Sister Sue Elwyn, SSJD Peeter Poldre, MD John Patcai Rhonda Galbraith	President & CEO, SJRH Reverend Mother, SSJD Sisterhood Representative Chief of Staff President, Medical Staff Chief Nursing Officer
Sisterhood Members:	Sr. Amy Hamilton, SSJD Sr. Beryl Stone, SSJD Sr. Constance Joanna Gefvert, SSJD Sr. Elizabeth Rolfe-Thomas, SSJD Sr. Jean Marston, SSJD Sr. Margaret Mary Watson, SSJD Sr. Louise Manson, SSJD Sr. Rhonda Cross, SSJD	Sr. Anne Norman, SSJD Sr. Doreen McGuff, SSJD Sr. Jessica Kennedy, SSJD Sr. Helen Claire Gunter, SSJD Sr. Joyce Bodley, SSJD Sr. Margaret Ruth Steele, SSJD Ms. Lisa Creighton Sr. Debra Johnston, SSJD
General Members:	Mr. Ross A. Ashforth Mr. David Truman, President of Hospital Volunteer Association	

MOTION: Moved by Tom Curzon and seconded by Hilary Short,
THAT the list of Corporation Members be recommended for appointment at the Annual Meeting of the Corporation as per Exhibit A. CARRIED

7.3.2 Board Appointments (Exhibit B)

The Board Appointments as outlined in Exhibit B were approved as recommended by the Governance Committee, and as outlined below:

DIRECTORS

Ms. Joyce Bailey	(3 rd and final term)
Mr. Dennis Darby	(2 nd term of 3 years)
Ms. Caroline Pinto	(2 nd term of 3 years)
Ms. Hilary Short	(2 nd term of 3 years)
Mr. David Taylor	(2 nd term of 3 years)
Mr. Stephen Wall	(3 rd and final term)

EX-OFFICIO DIRECTORS

Dr. John Patcai	President, Medical Staff Association (term of 1 year)
Dr. Peeter Poldre	Chief of Staff (no term)
Ms. Rhonda Galbraith	Chief Nursing Officer (no term)

MOTION: Moved by Caroline Pinto and seconded by Joanne Flint,
THAT the individuals listed on Exhibit B be appointed to the Board of Directors and to the Hospital Corporation. CARRIED

7.3.3 Officers, Elected, Ex-Officio (Exhibit C)

The list of Officers, Elected Directors and Ex-Officio Directors as outlined on Exhibit C were approved as presented, and as outlined below:

Officers:	Stephen Beatty	Chair
	Caroline Pinto	Vice Chair
	Malcolm Moffat	CEO
	Stephen Wall	Treasurer
	Malcolm Moffat	Secretary
Elected Directors:	Joyce Bailey	Peter Barbetta
	Stephen Beatty	Katherine Berg
	Dennis Darby	Tom Curzon
	James Kennedy	Joanne Flint
	Patricia Mc Gee	Caroline Pinto
	Hilary Short	David Taylor
	David Tom	Stephen Wall
	Gary Williams	
Ex-Officio Directors:	Malcolm Moffat	President & CEO/SJRH
	Sister Elizabeth-Ann Eckert	Reverend Mother, SSJD
	Sister Sue Elwyn	Sisterhood Appointee, SSJD
	Peeter Poldre, MD	Chief of Staff
	John Patcai, MD	President, MSA
	Rhonda Galbraith	Chief Nursing Officer

MOTION: Moved by Steve Beatty and seconded by Caroline Pinto,
THAT the Officers, Elected Directors and Ex-Officio Directors as outlined on Exhibit C be confirmed as per Exhibit C. CARRIED

7.3.4 Honorary Directors (Exhibit D)

The Honorary Directors as indicated on Exhibit D were confirmed, as outlined below:

**Honorary
Directors:**

Mr. Arnold H. Agnew
Dr. Thomas L. Brown, MD
Mr. T. Richard Davies
Ms. Sally Horsfall
Mr. David Truman – President, Hospital Volunteer Association

MOTION: Moved by Steve Beatty and seconded by Sr. Sue Elwyn,
**THAT the list of Honorary Directors for 2011/12 be confirmed as per Exhibit D.
CARRIED**

7.4 Confirmation of MAC Membership

Dr. Peeter Poldre presented the 2011/12 Membership of the Medical Advisory Committee. The MAC membership was approved as presented.

MOTION: Moved by David Tom and seconded by Pat McGee,
**THAT the 2011/12 Membership of the Medical Advisory Committee be approved as
presented. CARRIED**

7.5 Medical Appointments

Dr. Peeter Poldre presented the Medical Appointments. He advised that appropriate credentialing for the medical appointments have been carried out.

MOTION: Moved by Joanne Flint and seconded by Katherine Berg,
**THAT the 2011/12 Medical Appointments listed as Agenda Item 7.5 be approved as
presented. CARRIED**

7.6 2011/12 Committee Workplans

The following draft 2011/12 Workplans for the various Board Committees were presented:

7.6.1 Governance Committee 2011/12 Workplan

The draft 2011/12 Workplan for the Governance Committee was presented and approved as presented.

MOTION: Moved by Steve Beatty and seconded by Dennis Darby,
**THAT the Draft 2011/12 Workplan for the Governance Committee be approved.
CARRIED**

7.6.2 Resources & Audit Committee 2011/12 Workplan

The draft 2011/12 Workplan for the Resources & Audit Committee was also presented and approved subject to inclusion of the priority risk areas.

MOTION: Moved by Peter Barbetta and seconded by Gary Williams,
**THAT the Draft 2011/12 Workplan for the Resources & Audit Committee be
approved subject to inclusion of the priority risk areas. CARRIED**

7.6.3 Quality & Safety Committee 2011/12 Workplan

The draft 2011/12 Workplan for the Quality & Safety Committee was presented and approved subject to inclusion of the priority risk areas.

MOTION: Moved by Hilary Short and seconded by Katherine Berg,
THAT the Draft 2011/12 Workplan for the Quality & Safety Committee be approved subject to inclusion of the priority risk areas. CARRIED

7.6.4 Community Advisory Committee 2011/12 Workplan

The 2011/12 Workplan for the Community Advisory Committee was approved as presented.

MOTION: Moved by Joanne Flint and seconded by Tom Curzon,
THAT the 2011/12 Workplan for the Community Advisory Committee be approved as presented. CARRIED

7.7 Enterprise Risk Management (Phase III)

Malcolm Moffat presented the risk items identified for Phase III of the Enterprise Risk Management program in the Hospital. He advised that the Governance Committee oversees the ERM program in the Hospital and the priority risk areas are assigned to specific Board Committees as part of their Workplans for the coming year.

MOTION: Moved by Caroline Pinto and seconded by Tom Curzon,
THAT Phase III of the Enterprise Risk Management Program be approved as presented. CARRIED

8. ITEMS FOR DISCUSSION

8.1 Foundation/Fundraising Report

The Foundation/Fundraising report agenda item was deferred.

9. COMMITTEE REPORTS FOR INFORMATION

Reports from the Quality & Safety Committee, Resources & Audit Committee, Medical Advisory Committee and Governance Committee were precirculated with the Agenda package.

Steve Beatty advised that the Enterprise Risk Management Annual Overview for the past year was included as part of the Governance Committee report.

MOTION: Moved by Joanne Flint and seconded by Katherine Berg,
THAT the Board Committee Reports, as precirculated with the Agenda Package, be accepted. CARRIED

10. VOLUNTEER REPORT

David Truman, the new President of the Hospital Volunteer Association gave a brief report on behalf of the Volunteer Association. He extended condolences to the Sisterhood on the loss of Sister Madeleine Mary.

11. OTHER BUSINESS

No other business was tabled for discussion.

MOTION: Moved by Caroline Pinto and seconded by Gary Williams,
THAT the Open Session of the Board meeting be adjourned at 4:45pm. CARRIED

12. DATE OF NEXT MEETING:

The next meeting of the Board of Directors is scheduled for: **Monday October 3, 2011 starting at 4:00pm in Grasett Hall.**

CHAIR

SECRETARY