



**MINUTES OF THE BOARD OF DIRECTORS  
MEETING  
Grasett Hall  
St. John's Rehab Hospital, 285 Cummer Avenue  
Monday October 3, 2011 @ 4:30P.M.**

**PRESENT:** Mr. Stephen Beatty (Chair)  
Ms. Joyce Bailey  
Mr. Peter Barbetta  
Mr. Tom Curzon  
Mr. Dennis Darby  
Sr. Elizabeth Ann Eckert  
Sr. Sue Elwyn  
Ms. Joanne Flint  
Ms. Rhonda Galbraith  
Mr. Jim Kennedy  
Ms. Pat McGee  
Mr. Malcolm Moffat  
Dr. John Patcai  
Dr. Peeter Poldre  
Ms. Caroline Pinto  
Ms. Hilary Short  
Mr. David Taylor  
Mr. David Tom  
Mr. Stephen Wall  
Mr. Gary Williams

**REGRETS:** Dr. Katherine Berg

**GUEST(S):** Mr. David Truman

**RECORDER:** Ms. Donna Serrette

**OBSERVERS:** Ms. Gabrielle Bochynek  
Mr. Tony diCosmo  
Ms. Sonia Jacobs  
Ms. Kitty Liu  
Ms. Daniela Mattiuzzi  
Mr. Marcus Staviss  
Ms. Mary Lou Toop

**1. APOLOGIES FOR ABSENCE & REMARKS**

Steve Beatty called the meeting to order. It was noted that the Board of Directors conducted a tour of the new building which delayed the official start of the meeting.

**2. CONFLICT OF INTEREST**

No conflicts were declared.

**3. APPROVAL OF THE AGENDA**

The Agenda was approved as distributed. S. Beatty advised that the next meeting of the Board will be on November 7, 2011 and not November 2, 2011 as stated on the Agenda.

**MOTION:** Moved by Peter Barbetta and seconded by Joanne Flint,  
**THAT the Agenda be approved as distributed CARRIED**

**4. APPROVAL OF MINUTES (June 20, 2011 – 4PM & 6PM)**

The Minutes of the meetings held on June 20, 2011 were approved as follows:

**MOTION:** Moved by Tom Curzon and seconded by Dennis Darby,  
**THAT the Minutes of the meeting held on June 20, 2011 at 4PM be approved. CARRIED**

**MOTION:** Moved by Peter Barbetta and seconded by Sr. Sue Elwyn,  
**THAT the Minutes of the meeting held on June 20, 2011 at 6PM be approved. CARRIED**

**5. BUSINESS ARISING**

There was no business arising from the Minutes.

**6. LHINS:**

Caroline Pinto gave a brief report on a LHIN Hospital Chairs' meeting that she attended on the Hospital's behalf. She said that the agenda included discussions on the LHIN financial structure, approval of funding and how funding works. There were a number of new Chairs in attendance. C. Pinto also stated that the group was apprised on the HBAM Formula and how the LHINs will be distributing funding going forward. She further indicated that St. John's was recognized at the meeting as being the most efficient hospital in the Central LHIN. C. Pinto also gave a presentation on the SJRH/SHSC Voluntary Integration which resulted in a hearty discussion. The Chairs in attendance appreciated the discussion.

Malcolm Moffat thanked C. Pinto for her attendance at the meeting and he advised the Board that the feedback he received was that she did an extremely great job talking about how the integration discussion started at the Board level. M. Moffat advised that with regard to the HBAM Funding Formula, St. John's was recognized this year as the most efficient Hospital in the CLHIN. As a high-performing Hospital, SJRH received 1.65% funding as opposed to 1.35% which was awarded to the least efficient hospitals. M. Moffat further stated that Sunnybrook Health Sciences was also recognized as the most efficient in its LHIN and also received 1.65% funding.

**7. ITEMS FOR APPROVAL**

**7.1 Financial Statements @ August 31, 2011**

Steve Wall reported that the Resources & Audit Committee reviewed the Financial Statements for the period ending August 31, 2011, at its meeting held on September 23, 2011. Highlights as follows:

- We are tracking a surplus of \$.5M
- Marketed Services and Preferred Accommodation revenues are below target but are offset by some savings in expenses

**MOTION:** Moved by Steve Wall and seconded by Hilary Short,  
**THAT the Financial Statements for the period ending August 31, 2011 be approved. CARRIED**

### **7.2 2011/12 Revised Budget/Revised H-SAA**

Steve Wall presented the Revised Hospital Services Accountability Agreement (HSAA) Submission as well as the Revised 2011/12 Budget. He advised that the 2011/12 Budget was presented to the Board in February 2011 with an assumption of 1% funding. The Budget was revised to reflect the actual funding allocation of 1.65% that was recently announced.

S. Wall presented the Revised Budget and highlighted additional funding (e.g. high growth funding) as well as savings. He also pointed out revenue reductions to match year to date actuals. S. Wall also pointed out the changes in the HSAA. M. Moffat advised that although we received an announcement for \$1.2M in PCOP funding, the official funding letter had not yet been received and was therefore not reflected in the Revised Budget. He indicated that the PCOP funding is specifically for hotel expenses for the new building, but does not include any funding for the clinical functions of the new building. The Revised 2011/12 Budget and the HSAA changes were approved by way of the following motion:

**MOTION:** Moved by Steve Wall and seconded by Sr. Sue Elwyn,  
**THAT the Revised 2011/12 Budget, as presented, including the Schedule B local provisions proposed for the HSAA amending agreement, be approved and THAT the HSAA amending agreement be signed. CARRIED**

### **7.3 Perquisites Policy (BP12)**

Caroline Pinto advised that the Governance Committee reviewed the draft Perquisites Policy (BP12) which was developed to ensure that the Hospital is compliant with the Broader Public Sector Accountability Act. One item in the CEO's employment contract was removed in compliance with the Act. M. Moffat advised that the Draft Policy was also reviewed by the Resources & Audit Committee.

**MOTION:** Moved by Caroline Pinto and seconded by Joyce Bailey,  
**THAT the Perquisites Policy, BP12, be approved as presented. CARRIED**

## **8. ITEMS FOR DISCUSSION**

### **8.1 CEO's Report**

The CEO's Report to the Board was precirculated with the Agenda package. M. Moffat highlighted some items in the Report. He reported that the Integration Business Case has been submitted to the LHINs and that we are in the midst of the due diligence process. A Due Diligence report will be brought to the Integration Task Force and then to the Board at its November 7, 2011 meeting. Management was commended for the comprehensive Business Case that was developed in support of the voluntary integration between SHSC and SJRH.

M. Moffat acknowledged everyone on the Management Team for their efforts in developing the Business Case.

## 8.2 Foundation/Fundraising Report

Copies of the Foundation Report were precirculated at the meeting. Dennis Darby, the new representative on the Foundation Board reported on the outcome of the recent Golf Tournament as well as operational activities in the Foundation.

D. Darby reported that the focus has been on strengthening the fundraising capacity of the Foundation and several organizational changes were made in the Foundation to facilitate this. The 2011 Annual Golf Classic was held on September 12, 2011 and was a great success, netting \$100,000 for hospital equipment needs. The grand opening of the new John and Sally Horsfall Eaton Ambulatory Wing is scheduled for Thursday November 3, 2011.

## 9. COMMITTEE REPORTS FOR INFORMATION

Reports from the Quality & Safety Committee, Resources & Audit Committee, Medical Advisory Committee, Community Advisory Committee and Governance Committee were precirculated with the Agenda package.

Caroline Pinto reported that the Governance Committee had a preliminary discussion regarding the selection process for the Board of the merged Organization. A package containing information on joining the Sunnybrook Health Sciences Board were distributed to each of the elected members of the Board. C. Pinto will follow up with the Board members regarding their interest in putting their names forward for the two (2) positions.

**MOTION:** Moved by Joyce Bailey and seconded by David Tom,  
**THAT the Board Committee Reports, as precirculated with the Agenda Package, be accepted. CARRIED**

## 10. VOLUNTEER REPORT

David Truman gave a brief report on behalf of the Volunteer Association.

## 11. OTHER BUSINESS

No other business was tabled for discussion.

**MOTION:** Moved by Caroline Pinto and seconded by David Tom,  
**THAT the Open Session of the Board meeting be adjourned at 5:34pm. CARRIED**

## 12. DATE OF NEXT MEETING:

The next meeting of the Board of Directors is scheduled for: **Monday November 7, 2011 starting at 4:00pm in Grasett Hall.**

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CHAIR

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SECRETARY